

**ACCESS TO AND SUCCESS IN RIGOROUS ACADEMIC AND CTE PROGRAMS**

<b>Goal #1: NCEC will increase Superintendents and Principals skills to be Educational leaders and support teachers to promote academic achievement.</b>							
<b>Activities</b>	<b>Action Steps</b>	<b>Responsible parties</b>	<b>Date to be Accomplished</b>	<b>Interim Indicators</b>		<b>Is this an activity you <i>may</i> want to sustain?</b>	
				<b>Implementation indicators &amp; sources</b>	<b>Progress indicators (outcomes) &amp; sources</b>	<b>Y/N</b>	<b>What data will be used in what ways to determine whether to sustain this activity?</b>
<p><b>Regional Principal Professional Learning Community (PLC)</b> Principals will participate in four PLC meetings (five hours per meeting) during the school year to improve school leadership aligned to AdvancED standards.</p> <p><i>The Teacher Content Workshops will be focusing on choosing power standards, writing formative assessments for chosen standard, implementation of formative assessment and feedback on successes and challenges. The principals will be leading their teachers through this process, thus the questions related to how the principals are doing in assisting their teachers.</i></p>	Determine logistics: dates, times, locations and meals for Principal professional development	Professional Development Director & Office Manager	May 2015 & 2016	75% (23/31) of regional Principals will participate in the Principal PLC (Sign - In Roster)	60% (14/23) of the Principals who participated will report an increase in leadership strategies and practices.	Y	NCEC intends to sustain this activity. Survey data from the exit surveys and comment section of the implementation survey shows the professional development is valuable to administrators. However, this activity will not be able to be sustained at the current level without proper staff and funding, which at this time is unpredictable.
	Plan four 5-hour Principal professional development meetings per school year for principals to increase their educational leadership skills (focused on those set out in AdvancEd standard 2). Design agenda for each meeting centered on leadership development.	Professional Development Director & NCEC Principals	Sept 22, Nov 16, Jan 11, & Mar 15 (2016-2017)	75% (23/31) of regional Principals will be satisfied with the workshop delivery. (PLC Survey)	(Implementation & Year End Surveys)		
	NCEC Professional Development Director will conduct a book read of <i>Fierce Conversations</i> by Susan Scott throughout PLC meetings as indicated by discussions the group had during the previous year and feedback of participants on PLC exit surveys where Superintendents and principals indicated	Professional Development Director	May 20, 2016		60% (14/23) of the Principals who participated will report they are assisting classroom teachers in implementing PLC time focused on formative assessment in their schools (Implementation & Year End Surveys)		

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Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
<p>*Superintendents in rural school districts are typically the direct supervisors of the principals and have direct involvement in curriculum and professional development planning.</p>	<p>they would like training focused on creating school climate and addressing difficult issues in an effort to build continuous improvement</p>						
	<p>Plan reflection questions to be used after each meeting</p>	<p>Professional Development Director &amp; Succeed 2020 Director</p>	<p>Create – May 20, 2016 Distribute -- Dec. 17, Feb. 24, &amp; March 30 (2016-2017)</p>				
	<p>Create survey; give survey at end of each Principal PLC</p>	<p>Professional Development Director &amp; Succeed 2020 Director</p>	<p>Create May 20, 2016, Administer Sept. 22, Nov. 16, Jan. 11, &amp; March 15 (2016-2017)</p>				
	<p>Facilitate Principal PLC</p>	<p>Professional Development Director</p>	<p>Sept, 22, Nov 16, Jan 11, &amp; Mar 15</p>				
	<p>Conduct follow-up survey with Superintendents* to determine if the principals applied the skills gained at the PLC</p>	<p>Professional Development Director &amp; Succeed 2020 Director</p>	<p>May 4, 2016 &amp; 2017</p>				

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				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
	S2020 Team Meeting: Data Analysis of August-November data & Planning for next steps	S2020 Team	December 9-13, 2016				
	Report out Data findings at January Governing Board Meeting	S2020 Team	January 6, 2017				
	S2020 Team Meeting: Data Analysis of January-May data & Planning for next steps	S2020 Team	May 5, 2017				
	S2020 Team Meeting: <b>Data Analysis of 2016-17</b> year & Planning for next steps	S2020 Team	May 6, 2017				
	Report out data findings to key stakeholders	S2020 Team	May 19, 2017				
<p><b>Superintendent Professional Learning Community (PLC)</b></p> <p>Superintendents will participate in eight meetings (one-hour Governing Board Meeting and one hour Superintendent's PLC – These PLCs are held in conjunction with the monthly Governing Board</p>	<p>Determine logistics: dates, times, locations for Superintendent professional development</p> <p>Plan eight 1-hour Superintendent professional development meetings per school year to increase their educational leadership</p>	<p>NCEC Director &amp; Professional Development Director</p> <p>Professional Development Director</p>	<p>May 6, 2016</p> <p>Sept. 7, Oct. 5, Nov. 2, Dec. 7, Jan. 4, Feb. 1, March 1, April 5, &amp; May 3 (2016-2017)</p>	<p>75% (7.5/10) of regional Superintendents will participate in the Superintendent PLC (Sign-In Roster)</p> <p>75% (7.5/10) of regional Superintendents will be satisfied &amp; implement knowledge learned</p>	<p>50% of the Superintendents who participated will report an increase in leadership strategies and practices. (Implementation, Multi-event &amp; Year End Surveys)</p> <p>30% of Superintendents will report assisting their</p>	Y	NCEC Executive Director will plan to continue to lead this group held in conjunction with the monthly Governing Board meetings.

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Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
<p>Meetings) during the school year to improve school leadership aligned to AdvancEd standards.</p> <p><i>The Teacher Content Workshops will be focusing on choosing power standards, writing formative assessments for chosen standard, implementation of formative assessment and feedback on successes and challenges. The superintendents will be leading their principals who will be leading their teachers through this process, thus the questions related to how the superintendents are leading principals who are assisting their teachers.</i></p>	<p>skills. Design agenda for each meeting centered on leadership development (focused on AdvancEd standard 2).</p> <p>NCEC Professional Development Director will conduct a book read of <i>Fierce Conversations</i> by Susan Scott throughout PLC meetings as indicated by discussions the group had during the previous year and feedback of participants on PLC exit surveys where Superintendents and principals indicated they would like training focused on creating school climate and addressing difficult issues in an effort to build continuous improvement</p> <p>Plan reflection questions to be administered three times per year (self-reporting for Superintendents)</p>	<p>Professional Development Director</p> <p>Professional Development Director &amp; Succeed 2020 Director</p>	<p>Sept. 7, Oct. 5, Nov. 2, Dec. 7, Jan. 4, Feb. 1, March 1, April 5, &amp; May 3 (2016-2017) Oct. 7, Jan. 6 &amp; April 4 (2016-2017)</p> <p>Construct – May 20, 2015 Distribute - Nov. 5, Mar. 3 &amp; May 4 (2016-2017)</p>	<p>from PLC delivery. (PLC Survey)</p>	<p>principals in implementing PLCs focused on formative assessment and helping teachers implement standards based reporting. (Multi-Event Survey)</p>		

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Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
	Create survey; give survey at end of three designated PLCs (final survey will be comprehensive for year)	Professional Development Director	Sept. 7, Oct. 5, Nov. 2, Dec. 7, Jan. 4, Feb. 1, March 1, April 5, & May 3 (2016-2017)				
	Facilitate Superintendent PLCs	Professional Development Director	^Above Dates^				
	S2020 Team Meeting: Data Analysis of <b>August-November</b> data & planning for next steps	S2020 Team	December 14, 2016				
	Report our Data findings at January Governing Board Meeting	S2020 Team	January 6, 2017				
	S2020 Team Meeting: Data Analysis of <b>January-May</b> data & planning for next steps	S2020 Team	May 5, 2017				
	S2020 Team Meeting: Data Analysis of <b>2016-17 Year</b> & planning for next steps	S2020 Team	May 6, 2017				
	Report out data findings to key stakeholders	S2020 Team	May 19, 2017				

**Goal #2: : NCEC will increase educator skills to support implementation of strategies in their classrooms for increased student achievement**

Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
<p><b>Teacher Content Area Workshops</b></p> <p>Teachers will participate in day long content specific trainings during the school year to improve classroom instruction. Depending on content, some workshops are two-part (fall/spring), others are one-time.</p> <p><i>This year will focus on choosing power standards, creating formative assessments for chosen standard, implementing use of formative assessment, and discussing successes and challenges of the process.</i></p>	Determine logistics: dates, times for content trainings	Professional Development Director & Office Manager	May 30, 2015	50% (250/500) of regional educators will participate in the Teacher Content Area Workshops (Sign-In Roster)	75% (188/250) of educators who participated will report that they increased skills and what they applied (in their classroom).	Y	NCEC intends to sustain this activity. Survey data shows the professional development is valuable to teachers. Aggregated survey results showed 97% valued the content of the workshops to some or to a substantial extent, 100% felt the presenter was effective to some or to a substantial extent, 94% indicated the workshop increased their skills needed to implement the content either to some or to a substantial extent, and 95% stated the workshop increased their knowledge needed to implement the content either to some or to a substantial extent. Both teachers and administrators have expressed interest in continuing professional development. However, this activity will not be able to be sustained at the current level without proper staff and
	Send invites for teachers (any interested teacher may attend): website, email, and inform building principals and Superintendents	Professional Development Director & Office Manager	May – Sept. 2015	75% (188/250) of participating regional educators will be satisfied with Workshop delivery (Self-Report Survey)	75% (188/250) Teachers will report an increase in student learning (i.e. Students are better at retaining information, Students' scores on my tests have improved, Students are earning higher grades, Students demonstrate deeper understanding concepts, Students are thinking more broadly about the material, The number of students with failing grades has decreased, Students demonstrate the ability to make connections with prior learning) in their classroom due to the knowledge and		
	Contract external trainers to present for content-specific workshops	Professional Development Director / NCEC Director	August 30, 2015				
	Design agenda for each training	Professional Development Director, Trainer	May 20, 2015				
	Create Survey; Exit Surveys will be administered immediately following first training, and final implementation surveys by April 20.	Professional Development Director	Create Survey: May 20, 2016 Administer Immediately following first training and final by April 20, 2017				
Facilitate Teacher Content Specific Workshops	Professional Development Director, Succeed 2020 Director, &	Sept.- May 2015-2016					

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				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
	<p>2020 Team Meeting: Data Analysis of <b>August-November</b> data &amp; planning for next steps</p> <p>Report our Data findings at January Governing Board Meeting</p> <p>S2020 Team Meeting: Data Analysis of <b>January-May</b> data &amp; planning for next steps</p> <p>S2020 Team Meeting: Data Analysis of <b>2015-16 year</b> &amp; planning for next steps</p> <p>Report out data findings to key stakeholders</p>	<p>Contracted Trainers</p> <p>S2020 Team</p> <p>S2020 Team</p> <p>S2020 Team</p> <p>S2020 Team</p> <p>S2020 Team</p>	<p>December 14, 2015</p> <p>January 6, 2016</p> <p>May 5, 2016</p> <p>May 6, 2016</p> <p>May 19, 2016</p>		<p>application of strategies learned.</p> <p>Surveys will be administered a month after each of the trainings. (Implementation Survey)</p>		<p>funding, which at this time is unpredictable.</p>
<p><b>Regional Professional Development</b></p> <p>NCEC will provide learning opportunities for regional educators through Dr. Harvey Silver, Core Six – Essential Strategies for Achieving Excellence with</p>	<p>Contract with consultants: Dr. Harvey Silver</p> <p>Determine logistics, date, time, and location</p> <p>Dr. Harvey Silver</p>	<p>NCEC Director</p> <p>NCEC Director</p> <p>NCEC Director</p>	<p>April 2016</p> <p>April 2016</p> <p>June 1 &amp; 2, 2016</p>	<p>50% of Participants will read the Dr. Harvey Silver follow-up Newsletter</p>	<p>% of Teachers will report their classroom practice has changed as a result of participating in classroom observations. (Implementation (Nov &amp; Mar) Survey)</p>	<p>Y</p>	<p>NCEC intends to sustain this activity. Survey data shows the professional development is valuable to teachers. Last year, (2015/16) 100% of respondents indicated they valued the content and felt Dr. Thomas (the chosen regional PD</p>

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				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
the Common Core Workshop (7 hr.)	Create pre and post surveys; self-reporting (as part of registration and after event)	Professional Development Director & Succeed 2020 Director	Create -May 2016 Distribute – Jun. 2 (exit) Nov & Mar 2016/2017 (implementation)		% of teachers who participated will report student learning changed in their classroom. (Implementation (Mar) Survey)		presenter) was an effective presenter, and 95% said the workshop increased their knowledge and skills. (The presenter will vary each year depending on the needs and requests of the NCEC schools.) Our educators would like to continue to have these types of opportunities; however, this activity will not be able to be sustained at the current level without proper staff and funding, which at this time is unpredictable.
	Follow-up Newsletters (4) – covering strategies discussed during presentation	Professional Development Director	Sept. 10, 2016, Nov. 19, 2016, Jan. 7, 2017, and Mar. 14, 2017		50% (125/250) of educators will report implementing the information learned from reading the newsletter		
	S2020 Team Meeting: Data Analysis of <b>August-November</b> data & planning for next steps	S2020 Team	December 14, 2016				
	Report our Data findings at January Governing Board Meeting	S2020 Team	January 6, 2017				
	S2020 Team Meeting: Data Analysis of <b>January-May</b> data & planning for next steps	S2020 Team	May 5, 2017				
	S2020 Team Meeting: Data Analysis of <b>2016-17 year</b> & planning for next steps	S2020 Team	May 6, 2017				
	Report out data findings to key stakeholders	S2020 Team	May 19, 2017				

**Goal #3: Increase the Turtle Mountain area Administrators' skills in being educational leaders and supporting teachers.**

Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
<p><b>Turtle Mountain Administrators PLC</b>  <b>Administrators will participate in four meetings (five hours per meeting) during the school year to improve school leadership.</b>  <i>This group had significant difficulty meeting with their regional counterparts last year due to bureaucratic red tape and individual school issues. In an effort to meet the needs of this group, a separate, yet parallel PLC has been developed to attempt to meet their needs. The agenda and outcomes will be the same, but the schedule and discussion will be tailored to this groups' unique needs.</i></p>	<p>Determine logistics: dates, times, locations and meals for administrators professional development</p> <p>Plan four 5-hour Administrators Professional Development meetings per school year for administrators to increase their educational leadership skills focused on AdvancED standard 2. Design agenda for each meeting. Professional Development Director will lead a book read of <i>Fierce Conversations</i> by Susan Scott throughout PLC meetings as indicated by discussions the group had during the previous year and feedback of participants on PLC exit surveys where Superintendents and principals indicated they would like training focused on creating school climate and addressing difficult</p>	<p>Professional Development Director &amp; Office Manager</p> <p>Professional Development Director</p>	<p>April 20, 2016</p> <p>Sept 22, Nov 16, Jan 11, &amp; Mar 15 (2016-2017)</p>	<p>5 (50%) of Administrators will take part in Turtle Mountain Principal PLC (Sign-In Roster)</p> <p>80% (4/5) of Turtle Mountain Administrators participating reported satisfaction with workshop delivery. (PLC Survey)</p>	<p>80% (4/5) of the Administrators who participated will report a change in leadership strategies and practices and changes in their school (Implementation surveys)</p>	<p>N</p>	<p>NCEC will work to create value for the participants during the final year so that hopefully they will be able to justify and plan for attending the Regional Principal PLC after the grant period is over.</p>

	<p>issues in an effort to build continuous improvement</p> <p>Facilitate Principals Administrators Development session</p> <p>Plan reflection questions to be used after each meeting (self-reporting for administrators)</p> <p>Create and administer Administrator surveys</p> <p>Create and Administer Teacher Survey</p> <p>S2020 Team Meeting: Data Analysis of <b>August-November</b> data &amp; planning for next steps</p> <p>Report our Data findings at January Governing Board Meeting</p> <p>S2020 Team Meeting: Data Analysis of <b>January-May</b> data &amp; planning for next steps</p> <p>S2020 Team Meeting: Data Analysis of <b>2016-17</b></p>	<p>Professional Development Director</p> <p>Professional Development Director &amp; Succeed 2020 Director</p> <p>Professional Development Director</p> <p>Professional Development Director</p> <p>S2020 Team</p> <p>S2020 Team</p> <p>S2020 Team</p> <p>S2020 Team</p>	<p>Sept 22, Nov 16, Jan 11, &amp; Mar 15 (2016-2017)</p> <p>Create – May 20, 2016</p> <p>Distribute -- Dec. 17, Feb. 24, &amp; March 30 (2016-2017)</p> <p>Create: May 20, 2016</p> <p>Administer: Sept. 22, Nov. 16, Jan. 11, &amp; March 15 (2016-2017)</p> <p>Create – May 20, 2016</p> <p>Distribute – April 28, 2017</p> <p>December 14, 2016</p> <p>January 4, 2017</p> <p>May 5, 2017</p> <p>May 6, 2017</p>				
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	<p><b>year &amp; planning for next steps</b></p> <p>Report out data findings to key stakeholders</p>	S2020 Team	May 19, 2017				
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**Goal #4: NCEC will work with identified target school district (Dunseith) to improve ND Scholarship awareness, tracking, and eligibility for students.**

Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
<p><b>CTE Course Work Enhancement</b></p> <p><b>2016-17 Update:</b> Due to unforeseen issues aligning school district needs and scheduling with available course options, this project has been delayed, but we will continue to work with the school and the consortium to try to align courses with student interest.</p> <p>The Health Careers I course is developed and in place to be offered online through the CDDLC (Central Dakota Distance Learning Consortium), and they have an instructor in place.</p> <p>Health Careers II will be available for students in 2017/18, so they will be able to continue on the educational path even</p>	Recruit students to enroll in Health Careers I for Fall 2016.	DHS Administrators	May 2016	Add two additional CTE courses to DHS class schedule (Health Careers I & Health Careers II).	#/% of students who successfully complete the first course	Y	If the coming year is successful, then this project would be continued. However, at this time, there is no trend data to support continuing with the project past the grant cycle.
	Educate students about the career ladder in this career cluster (RTS lessons, RUReadyND, and Virtual Job Shadows).	CCRC Succeed 2020 Director & DHS cooperating CTE teachers	September-October 2016	At least 3 students take Health Careers I in 2016-2017 school year.	#/% of students who complete the first course and enroll in the second course		
	Educate students about required educational path for health careers (RTS, RUReadyND, Virtual Job Shadows).	CCRC Succeed 2020 Director & DHS cooperating CTE teachers	February – March 2017	17% increase in the number of CTE courses being offered (self-report by school) based on current schedule of 12 CTE courses offered (two = 17% of 12, 14 CTE classes total for 2015-2016 school year)	#/% students who successfully complete the two course sequence		
	S2020 Team Meeting: Data Analysis of <b>August-November</b> data & planning for next steps	S2020 Team	December 14, 2017		Increase number of DHS students who qualify for ND CTE scholarship. (SLDS)		
	Discuss Next steps with DHS Administration	CCRC, Succeed 2020 Director	May 13, 2017		Increase persistence to graduation rate at targeted school 2015-17 (School Report)		
	Report out data findings to key stakeholders	S2020 Team	May 19, 2017				

<p>though the project will be over.</p> <p><b>2015-16 Statement of purpose:</b> DHS has a high number of free &amp; reduced students, low grad rate, &amp; high minority rate in a high unemployment community. Students in CTE plans of study have higher grad rates and higher engagement in non-CTE classes. DHS has high interest in Healthcare careers according to RU Ready inventories. By providing health careers coursework currently developed and available through North Central Area Career &amp; Technology Center and Central Dakota Distance Learning Consortium (NCACTC), we hope to increase grad rates, increase overall scores, and provide a clear pathway to employment after graduation (CNA).</p> <p>Because of these statistics we are piloting an initiative to assist DHS in adding two additional CTE courses (Health Careers I and II) to their schedule</p>							
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**ONGOING COLLEGE AND CAREER COUNSELING AND PLANNING**

<b>Goal #1: NCEC will increase college and career awareness, planning and exploration through a continuum of learning opportunities designed to engage and inform regional students.</b>							
<b>Activities</b>	<b>Action Steps</b>	<b>Responsible parties</b>	<b>Date to be Accomplished</b>	<b>Interim Indicators</b>		<b>Is this an activity you <i>may</i> want to sustain?</b>	
				<b>Implementation indicators &amp; sources</b>	<b>Progress indicators (outcomes) &amp; sources</b>	<b>Y/N</b>	<b>What data will be used in what ways to determine whether to sustain this activity?</b>
<p><b>Career Exploration</b> Middle School and High School students will be engaged in career exploration activities to increase college and career awareness and exploration to encourage informed choices and systematic planning for college and career.</p> <p>Middle School students will attend a full-day career fair that features 10 different career panels made up of professionals from 10 different career clusters. High school students will attend a full-day career fair in which they will visit with college recruiters and participate in hands-on panels from different career clusters.</p> <p>Continued reinforcement of career opportunities and required educational plans will be integrated in the</p>	<p><b>High School (fall)</b> Plan the College and Career Fair (full day) for 10<sup>th</sup>–12<sup>th</sup> grade students: sessions, participants, registrations, Career Fair Prep Tips (i.e. make eye contact, initiate conversation, shake hands, etc) and follow-up materials.</p>	<p>CCRC, Succeed 2020 Director &amp; Office Manager</p>	<p>May – August 2016</p>	<p>200 students will participate in the High School College and Career Fair (registrations)</p>	<p>50% of students who participated will report an increase in career awareness, planning, and exploration. (post survey given the day of event- developed and administered by CCRC's)</p>	<p>Y</p>	<p>81% of students responding indicated the fair had helped them better develop their future career plan. 78% said the fair made them feel more confident about their plans after high school. After the fair, 88% understood the importance of exploring career options. 77% learned about a career field that interested them.</p>
	<p>Determine logistics for High School College and Career Fair: date, time, location, meals</p>	<p>CCRC &amp; Succeed 2020 Director</p>	<p>May 2016</p>	<p>10 out of 12 schools will participate in the High School College and Career Fair (registrations)</p>			
	<p>Write and disseminate press release to maximize community exposure to event. (Pre and Post event)</p>	<p>Succeed 2020 Director</p>	<p>August &amp; September 2016</p>	<p>20 businesses will participate in the High School College and Career Fair (registrations)</p>			
	<p>Recruit businesses and colleges (Colleges attending are primarily members of the DACAC College recruiting circuit. We piggy-back on their scheduled date.)</p>	<p>CCRC &amp; Succeed 2020 Director</p>	<p>August 2016</p>	<p>20 colleges will participate in the High School College and Career Fair (registrations)</p>			

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				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
<p>RUReadyND and R2S lessons throughout the year.</p> <p>Planning: What education is needed for career, What skills are required for careers</p> <p>Awareness: Careers they did not know about</p> <p>Exploration: Job requirements/specific job duties/education</p>	Create 'helpful tips' handout for participating college and career presenters which includes discussion of necessary educational requirements for their field	CCRC & Succeed 2020 Director	August 2016				
	Schedule presenters relating to career options, educational requirements, and job market data	CCRC & Succeed 2020 Director	August 2016				
	Offer pre- and post-Roads to Success lessons directly linked to career fair prep and follow-up	CCRC & Succeed 2020 Director	August 31-September 11,'16				
	Encourage/remind counselors/teachers to utilize Virtual Job Shadow resource to enhance RUReadyND and R2S lessons	CCRC, Succeed 2020 Director	August 31-September 11, 2016				
	Create exit survey	CCRC	August 2016				
	Facilitate the College & Career Fair, debrief, review comment cards from employers and student surveys	CCRC, S2020 Project Director S2020 Team (all hands on deck)	Sept. 14, 2016				

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Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
	Conduct informal focus group with businesses representatives after career fair to gather feedback and suggestions for future.	CCRC, S2020 Project Director	Sept. 14, 2016				
	Enter paper survey data, send thank yous	CCRC	Sept. 15, 2016				
	<b>Middle School (spring)</b> Plan the Career Fair for 8 <sup>th</sup> -9 <sup>th</sup> grade students: sessions, participants, preparation and follow up materials, career presenters, and hands-on activities for students. Determine logistics for Middle School Career Fair: date, time, location, meals	CCRC & Succeed 2020 Director CCRC, Succeed 2020 Director	Nov. – Feb. 2016	200 students will participate in Career Fair (registrations)  10 out of 14 schools will participate in the Middle School Career fair (registrations)  30 businesses will participate in the Middle School Career Fair (registrations)	50% of students who participated will report an increase in knowledge in the areas of career awareness, planning, and exploration. (pre included at registration and post survey given the day of event- developed and administered by CCRC's)	Y	81% had never attended a career fair before. 96% said the fair helped them better develop their career plan. 86% felt more confident about their plans after high school after attending the fair. 96% understood the importance of exploring career options after attending the fair. 86% were able to learn about a career field that interested them.
	Create Exit Survey	CCRC	August 2016				
	Create guidance for presenters which includes discussion of educational requirements for their career area	CCRC & Succeed 2020 Director  CCRC, Succeed 2020 Director,	Feb 2016  Nov. – Feb. 2016-2017				
	Recruit businesses and colleges to participate in career fair						

**Goal #1: NCEC will increase college and career awareness, planning and exploration through a continuum of learning opportunities designed to engage and inform regional students.**

Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
	Promote and advertise Career Fair to teachers, counselors, students and parents	area counselors CCRC & Succeed 2020 Director	Jan & Feb. 2017				
	Write and disseminate press release to maximize community exposure to event. (Pre and Post event)	Succeed 2020 Director	March 2017				
	Offer pre- and post-Roads to Success lessons directly linked to career fair prep and follow-up	CCRC & Succeed 2020 Director	Feb. 2017				
	Encourage/remind counselors/teachers to utilize Virtual Job Shadow resource to enhance RUPrepareND.	CCRC	January-February 2017				
	Facilitate Career Fair and debrief for future planning	S2020 Team (all hands on deck)	March 15, 2017				
	Conduct informal focus group with businesses representatives after career fair to gather feedback and suggestions for future.	CCRC and S2020 Project Director	March 15, 2017				

Goal #1: NCEC will increase college and career awareness, planning and exploration through a continuum of learning opportunities designed to engage and inform regional students.							
Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
	Enter paper survey data and send thank yous	CCRC	March 16, 2017				
<p><b>Roads to Success Curriculum</b> College &amp; Career Readiness Coordinators will increase access to critical college and career readiness lessons. Although all RTS Curriculum will be available, College &amp; Career Readiness Coordinator will specifically recruit and encourage schools to give the <i>High School Matters</i> Lesson to 8<sup>th</sup> and 9<sup>th</sup> Grade Students. As it's been previously discovered through our work that students were not aware of the ND Scholarship requirements, College &amp; Career Readiness Coordinator will encourage counselors and teachers to team-teach (to train them and help them get familiar with RTS), in hopes to encourage implementation of these lessons into their curriculum.</p>	Present Roads to Success (RTS) lesson options to administrators and counselors during beginning of the year administrative planning meetings.	CCRC, Succeed 2020 Director & Professional Development Director	August- Sept 2017	4 lessons will be conducted in participating regional schools (CCRC Records)	50% (25/50) of students report increased knowledge in ND state scholarship requirements taught in RTS lesson. (post survey)	N	NCEC does not plan to sustain this activity based on level of requests for lesson delivery. However, counselors and some teachers within the schools have all been trained in how to use the curriculum, and assuming the curriculum is still available, will be able to deliver the lessons themselves if they so choose.
	Coordinate with teachers on dates to present & co-teach lessons.	CCRC & Succeed 2020 Director	Sept.-Oct 2016-2017	CCRCs will present lessons to 50 regional students (CCRC records)			
	Deliver RTS High School Matters lessons tied to scholarship requirements (modified depending on grade level)	CCRC, Succeed 2020 Director & Teachers	Sept- April 2016-2017	35 students will take the post survey of <i>Roads to Success (this is the number who took the pretest last year)</i>			
	Develop and administer surveys	CCRC & Succeed 2020 Director S2020 Team	Created – May 20, 2015 Distribute – After each lesson December 14, 2016				
	S2020 Team Meeting: Data Analysis of <b>August-November</b> data & planning for next steps	S2020 Team	January 4, 2017				
	Report our Data findings at January Governing Board Meeting		May 5, 2017				

Goal #1: NCEC will increase college and career awareness, planning and exploration through a continuum of learning opportunities designed to engage and inform regional students.							
Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
	S2020 Team Meeting: Data Analysis of <b>January-May</b> data & planning for next steps	S2020 Team	May 6, 2017				
	S2020 Team Meeting: Data Analysis of <b>2016-17 year</b> & planning for next steps	S2020 Team	May 19, 2017				
	Report out data findings to key stakeholders	S2020 Team					

Goal #2: NCEC will provide supports for the ACT WorkKeys assessment to assist students with eligibility for the North Dakota State Scholarship.							
Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
<b>ACT WorkKeys Testing</b> <i>Now that all schools within the NCEC region have testing available, NCEC will work to assist schools to acquire their own site license to enable them to test when NCEC is not able to offer the service. NCEC will also work to train counselors or other designated individuals in</i>	Inform Superintendents, Principals, and Counselors at their PLCs about the the process for setting up site licenses for Workkeys testing at their individual schools.  Arrange for Close Reading workshop presented by Harvey Reading Teacher on strategies for assisting	CCRC & Succeed 2020 Director  PD Director, Math Teacher	Sept. & Oct. 2016  Schedule- Aug. 2016, Workshop date-Nov 2016	80 students will take the Work Keys test in 2015/16 school year.  12 out of 12 (100%) high schools in region will participate in ACT WorkKeys testing (CCRC's records)	10 out of 12 schools will have site licenses and a designated, trained test administrator  10% increase from 2015-16 in number of regional students qualifying for the ND	Y	NCEC will shift focus from providing testing to providing supports for test preparation and more efficient tracking. Schools should be self-sufficient by the end of the 2016-17 school year. Each school will have their own license to test in house by June 2017

**Goal #2: NCEC will provide supports for the ACT WorkKeys assessment to assist students with eligibility for the North Dakota State Scholarship.**

Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
<i>set up and administration of the test as well as supports for student prep and tracking for scholarship qualification.</i>	students to increase their Workkeys score.						
	Assist individual schools with acquiring site license to administer test, identify test coordinator, assist identified individual with getting trained, and setting up account and test registrations.	CCRC & Succeed 2020 Director	2016-2017		state scholarship (SLDS)		along with a trained test administrator. <i>The WorkKeys workshop in Harvey in 2015 covered how the Harvey School District approaches the testing preparation and administration procedures since they have had significantly higher pass rates than other schools in the NCEC region. A follow-up training is scheduled for the 2016-17 school year focusing on close-reading. This next step was based on discussion of the group as to what skills they saw as weak in their students when working through the test problems.</i>
	Coordinate with schools to set test dates, locations, times.	CCRC & Succeed 2020 Director	Prior to each assigned test date				
	Email student reminders to principal regarding testing day reminders	CCRC & Succeed 2020 Director	Week before test date				
	Prepare for testing day logistics: student roster, personal identification, math formula sheet, quiet testing signs, labels	CCRC & Succeed 2020 Director	Week before test date				
Administer and/or assist in administration of the ACT WorkKeys tests	CCRC, Succeed 2020 Director & school-designated test coordinator	As requested Within week of test date					

**Goal #2: NCEC will provide supports for the ACT WorkKeys assessment to assist students with eligibility for the North Dakota State Scholarship.**

Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
	Analyze results; determine retest students; provide report of test results to school and students; provide study materials to counselors to distribute to students who will retest.	CCRC & Succeed 2020 Director	Week after each test				
	Follow up with Principal and Counselor to make sure students have all documents ready for ND state scholarship application and offer assistance for process as needed	CCRC & Succeed 2020 Director	December 12, 2016				
	S2020 Team Meeting: Data Analysis of <b>August-November</b> data & planning for next steps Report our Data findings at November Governing Board Meeting	S2020 Team	November 2, 2016				
	S2020 Team Meeting: Data Analysis of <b>January-May</b> data & planning for next steps	S2020 Team	May 5, 2017				
	S2020 Team Meeting: Data Analysis of <b>2016-17</b>	S2020 Team	May 6, 2017				

Goal #2: NCEC will provide supports for the ACT WorkKeys assessment to assist students with eligibility for the North Dakota State Scholarship.							
Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
	<p>year &amp; planning for next steps</p> <p>Report out data findings to key stakeholders</p>	S2020 Team	May 19, 2017				

Goal #3: Increase counselors' skills in effective college & career planning.							
Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
<p><b>Critical Friends Professional Learning Community (PLC)</b></p> <p>Counselors will participate in four (half day) meetings to facilitate collaboration among peers and improve college &amp; career planning skills.</p> <p><i>This group suffered some setbacks last year with rescheduled dates/cancellations which caused some loss of momentum. This year we are hoping to regain enough of that lost</i></p>	<p>Determine logistics meetings: dates, times, locations, meals; process invites for middle, high and collegiate level counselors.</p> <p>Plan two Critical Friends Group meetings. Design agenda for each meeting; plan reflection survey questions to be used after each meeting and end of year evaluation.</p> <p>Meetings will address: Developing a school scholarship mentoring team, tracking student progress (classes, grades,</p>	<p>CCRC &amp; Succeed 2020 Director</p> <p>CCRC &amp; Succeed 2020 Director</p> <p>CCRC &amp; Succeed 2020 Director, &amp;</p>	<p>May 2016</p> <p>Jan., March 2017</p> <p>Sept.-May 2016-2017</p>	<p>8 out 14 regional Counselors will participate in the Critical Friends PLC (sign in sheet)</p> <p>75% (6/8) of participating regional counselors were satisfied with the workshop delivery (PLC Survey)</p> <p>75% (6/8) of participating counselors will report understanding concepts learned at the workshops. (End of Workshop Survey)</p>	<p>75% (6/8) of participating counselors will report using at least one of the activities learned at the PLC with their students (End of year Counselor survey)</p>	N	<p>NCEC will work with the group to assist them in planning for continued meetings, but NCEC will not have sufficient staffing or funding to continue to coordinate it. Assistance will be given throughout the 2016-2017 school year to identify someone within the group to take the lead when the Succeed2020 project is completed.</p> <p>Counselor interest has dwindled in the last year, partially in part to the need to postpone and cancel scheduled dates.</p>

**Goal #3: Increase counselors' skills in effective college & career planning.**

Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
<i>momentum to enable the group to carry on after the grant is over.</i>	etc), and implementing career readiness standards.	Professional Development Director					Future professional development opportunities for counselors will be included in the NCEC professional development yearly offerings.
	Continue to facilitate RUReady trainings & support for counselors	CCRC & Succeed 2020 Director	Sept- May 2016-2017				
	Create and administer end of workshop survey	CCRC & Succeed 2020 Director	Create – May 21, 2015 Distribute – Sept, Oct, Jan & March 2016-2017				
	Identify group leaders who will carry out group facilitation when the grant is over	CCRC, CFG participants	May 2017				
	S2020 Team Meeting: Data Analysis of <b>August-November</b> data & planning for next steps	S2020 Team	December 14, 2016				
	Report our Data findings at January Governing Board Meeting	S2020 Team	January 4, 2017				
	S2020 Team Meeting: Data Analysis of <b>January-May</b> and 2016-17 overall data & planning for next steps	S2020 Team	May 5, 2017				
	Report out data findings to key stakeholders	S2020 Team	May 19, 2017				

**TARGETED AND COORDINATED SUPPORTS**

Goal #1: NCEC will work with identified target school district (Dunseith) to improve ND Scholarship awareness, tracking, and eligibility for students.							
Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
<p><b>CTE Course Work Enhancement</b></p> <p><b>2016-17 Update:</b> Due to unforeseen issues aligning school district needs and scheduling with available course options, this project has been delayed, but we will continue to work with the school and the consortium to try to align courses with student interest.</p> <p>The Health Careers I course is developed and in place to be offered online through the CDDLC (Central Dakota Distance Learning Consortium), and they have an instructor in place.</p> <p>Health Careers II will be available for students in 2017/18, so they will be able to continue on the educational path even</p>	Recruit students to enroll in Health Careers I for Fall 2016.	DHS Administrators	May 2016	Add two additional CTE courses to DHS class schedule (Health Careers I & Health Careers II).	#/% of students who successfully complete the first course	Y	If the coming year is successful, then this project would be continued. However, at this time, there is no trend data to support continuing with the project past the grant cycle
	Educate students about the career ladder in this career cluster (RTS lessons, RUReadyND, and Virtual Job Shadows).	CCRC Succeed 2020 Director & DHS cooperating CTE teachers	September-October 2016		At least 3 students take Health Careers I in 2016-2017 school year.		
	Educate students about required educational path for health careers (RTS, RUReadyND, Virtual Job Shadows).	CCRC Succeed 2020 Director & DHS cooperating CTE teachers	February – March 2017	17% increase in the number of CTE courses being offered (self-report by school) based on current schedule of 12 CTE courses offered (two = 17% of 12, 14 CTE classes total for 2015-2016 school year)	#/% students who successfully complete the two course sequence		
	S2020 Team Meeting: Data Analysis of <b>August-November</b> data & planning for next steps	S2020 Team	December 14, 2017		Increase number of DHS students who qualify for ND CTE scholarship. (SLDS)		
	Discuss Next steps with DHS Administration	CCRC, Succeed 2020 Director	May 13, 2017		Increase persistence to graduation rate at targeted school 2015-17 (School Report)		
	Report out data findings to key stakeholders	S2020 Team	May 19, 2017				<b>(FYI Background):</b> <b>2015-16 Statement of purpose:</b> DHS has a high number of free & reduced students, low grad rate, & high minority rate in a high unemployment community. Students in CTE plans of study have higher grad rates and higher engagement in non-CTE classes. DHS has high interest in Healthcare careers according to RU Ready inventories. By providing health careers coursework currently developed and available

Goal #1: NCEC will work with identified target school district (Dunseith) to improve ND Scholarship awareness, tracking, and eligibility for students.							
Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
though the project will be over.							<p>through North Central Area Career &amp; Technology Center and Central Dakota Distance Learning Consortium (NCACTC), we hope to increase grad rates, increase overall scores, and provide a clear pathway to employment after graduation (CNA).</p> <p>Because of these statistics we are piloting an initiative to assist DHS in adding two additional CTE courses (Health Careers I and II) to their schedule</p>

**OTHER**

**(May include org capacity, fund development, communications, and other activities that do not clearly fit in the three bubbles but advance Succeed 2020)**

Goal #1: Management -- REA capacity to manage multiple projects and staff							
Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
Develop an AdvancED-aligned strategic plan and implement to include a body of coordinated S2020 work	<ul style="list-style-type: none"> <li>NCEC has developed strategic plan with with help from Lisa Johnson (FHI360).</li> </ul>	NCEC Executive Director	May 17, 2016	Board Approval of plan (meeting minutes)	Current work will show clear focus and alignment with strategic plan. (Work plan)		The reworking of the strategic plan relates to the fact that our current strategic plan is four years old, and since we will be working with AdvancED standards and accreditation, felt that writing a new strategic plan to focus on those standards would assist in both the AdvancED accreditation process and keeping our focus on meeting those standards as we move forward with our work.
	<ul style="list-style-type: none"> <li>The plan will be presented to the board for approval at the July 2016 meeting.</li> </ul>	NCEC Executive Director	July 20, 2016	Action steps divided out by year (meeting minutes)	All new projects considered will be measured against the plan and ranked for fit and matched focus. (meeting minutes)		
	<ul style="list-style-type: none"> <li>Choose action steps from strategic plan to implement each year over the next five years</li> </ul>	NCEC Team	September 2016	# action steps chosen for focus of 2016-17 (meeting minutes)	AdvancED process will be easier to navigate because of work with the strategic plan. (meeting minutes)		
	<ul style="list-style-type: none"> <li>Identify and assign lead responsible person for each chosen action step in 2016-17.</li> </ul>	NCEC Team	September 2016	Action steps aligned to REA activities (meeting minutes)			
	<ul style="list-style-type: none"> <li>Identify and align action steps to each REA activity</li> </ul>	NCEC Team	December 2016				

<p>Work plans that clearly articulate activities in relation to desired outcomes and measures to assess implementation and progress</p>	<ul style="list-style-type: none"> <li>NCEC and S2020 leaders plan annual activities as part of a multi-year strategy to achieve REA and S2020 goals; appropriate measures to assess implementation and progress are identified and used.</li> </ul>	<p>NCEC Executive Director, Succeed2020 Project Director and Succeed2020 project staff</p>	<p>Annually in May</p>	<p>Copies of work plans, proposals, and project reports</p>			
<p>Activities connect to other activities and make up a coherent body of work</p>	<p>NCEC activities reflect attention to <u>reach</u> (involving all schools in the REA), <u>continuity</u> (moving from one-off, scattershot activities to series of related activities that build on each other) and <u>comprehensiveness</u> (activities that are part of an overall plan for change).</p>	<p>NCEC Executive Director in coordination with Professional Development Director</p>	<p>Review annually in spring when planning the next year's PD</p>	<p>Strategic plan and REA programmatic work plan</p>			

Goal #2: Leadership capacity -- Increased leadership capacity for REA and S2020							
Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
Engaging the governing board and administrators	<ul style="list-style-type: none"> <li>Governing board members and administrators participate in meetings regularly, are well-informed about the REA's work, including Succeed 2020, and participate in standing and ad hoc committees as needed.</li> </ul>	NCEC Executive Director with assistance and input from S2020 Staff	Monthly Governing Board Meetings	Copies of agendas and minutes			

Goal #3: Data Use -- REA capacity to collect, analyze, and use data							
Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
NCEC's overall program of work is based on using data from the SLDS, common metrics reports, surveys, and other state and local sources to identify needs.	<ul style="list-style-type: none"> <li>NCEC staff review student data from state and local sources (e.g., SLDS, Viewpoint, surveys, interviews) to understand local needs and progress.</li> </ul>	NCEC Executive Director with assistance from S2020 Professional Development Director and S2020	annually	Review of work plan, minutes of or notes from meetings when data is discussed among staff	% increase in		

**Goal #3: Data Use** -- REA capacity to collect, analyze, and use data

Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
		Project Director					
Work with individual districts or groups of districts is tailored to their specific needs (e.g., professional development) and prior participation in REA activities, and includes assisting districts and schools in the analysis of their own data to help them determine priority areas for action	<ul style="list-style-type: none"> <li>NCEC staff study common metrics and other student data from each district to understand their particular needs for support and integrate this into program improvement and decision making.</li> <li>NCEC staff work with districts to review data from multiple sources (e.g., SLDS, Viewpoint) to help leaders and school improvement team better understand their strengths and weaknesses and their priorities for improvement</li> </ul>			Meeting agendas and materials developed for PD with districts			
Implementation and progress made by NCEC and S2020 programs and activities are assessed	NCEC/S2020 staff set measurable targets for assessing the implementation of its activities and whether	NCEC Staff in collaboration with NCEC Executive Director	Set annually, reviewed quarterly	Work plans and project implementation and progress indicators			

Goal #3: Data Use -- REA capacity to collect, analyze, and use data							
Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
against anticipated participation goals and desired outcomes	they produce the desired results. The collection and analysis data is both to see whether they meet these targets <i>and</i> to help understand why or why not.						
NCEC leaders and staff reflect on lessons learned and incorporate them in annual planning	<ul style="list-style-type: none"> <li>NCEC/S2020 staff meet after specific activities as well as on a regular basis to review implementation and progress so they can make mid-course corrections in their activities and improve planning for the following year</li> </ul>	NCEC Executive Director and Staff	Reviewed after major events and as a whole quarterly	Annual planning agenda and revised annual work plans			

**Goal #4: Partnership Development -- Increased REA capacity to work with regional partners in ways that benefit the schools they serve**

Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
Relationships with CTE providers	NCEC has built partnerships with entities that offer CTE course work and experiences for students in their districts	NCEC Executive Director, S2020 Project Director, S2020 Professional Development Director, and S2020 CCRC	ongoing	Partnership agreements or MOUs, plans for collaborative work			
Relationships with local employers	NCEC has built partnerships with local and regional employers that are reflected in active participation in curriculum development, work-based learning for REA students and teachers, and other opportunities.	NCEC Executive Director, S2020 Project Director, S2020 Professional Development Director, and S2020 CCRC	Ongoing	Partnership agreements or MOUs, plans for collaborative work			
Relationships with local higher education institutions	NCEC has built partnerships with local and regional institutions of higher education that are reflected in opportunities for students, teachers,	NCEC Executive Director, S2020 Project Director, S2020 Professional Development	Ongoing	Partnership agreements or MOUs, plans for collaborative work			

Goal #4: Partnership Development -- Increased REA capacity to work with regional partners in ways that benefit the schools they serve							
Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
	schools, and districts in the REA.	Director, and S2020 CCRC					

Goal #5: Communications -- Increased REA capacity to communicate with multiple audiences about the work it is doing							
Activities	Action Steps	Responsible parties	Date to be Accomplished	Interim Indicators		Is this an activity you <i>may</i> want to sustain?	
				Implementation indicators & sources	Progress indicators (outcomes) & sources	Y/N	What data will be used in what ways to determine whether to sustain this activity?
NCEC communicates with multiple audiences to increase the visibility and participation in REA activities and to build support for the REA's work.	<ul style="list-style-type: none"> <li>REA staff have identified key audiences for the REA's work and the kinds of activities and messages that should be communicated</li> <li>REA staff maintain regular communications (e.g., newsletters, email blasts) with key audiences</li> <li>REA staff have developed basic materials needed to rapidly communicate to different audiences.</li> </ul>	Succeed 2020 Project Director in collaboration with NCEC Executive Director and NCEC Staff	See media calendar for 2016-17	Examples of communication strategies, messages, newsletters, etc.			

**CLOSE OUT ACTIVITIES**

**Activities from July 1, 2017- September 30, 2017**

<b>Goal #1: End of Grant Reporting</b>			
<b>Activities</b>	<b>Action Steps</b>	<b>Responsible parties</b>	<b>Date to be Accomplished</b>
Final Narrative	Gather and synthesize final report from previous quarterly and year-end reports	S2020 Project Director	Sept 30, 2017
Final Budget	Complete final budget report	NCEC Executive Director	Sept 30, 2017
Final Data Report	Gather, analyze and report final data for goals and activities as requested by FHI360	S2020 Project Director with assistance from S2020 Staff	Sept 30, 2017

<b>Goal #2:</b>			
<b>Activities</b>	<b>Action Steps</b>	<b>Responsible parties</b>	<b>Date to be Accomplished</b>

<b>Goal #3:</b>			
<b>Activities</b>	<b>Action Steps</b>	<b>Responsible parties</b>	<b>Date to be Accomplished</b>